FINANCIAL STATEMENTS

JUNE 30, 2015



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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Community Foundation of Medicine Hat and Southeastern Alberta

We have audited the accompanying financial statements of Community Foundation of Medicine Hat and Southeastern Alberta, which comprise the Statement of Financial Position as at June 30, 2015, and the Statements of Operations, Changes in Undistributed Income and Fund Balances and Cash Flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Community Foundation of Medicine Hat and Southeastern Alberta as at June 30, 2015, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

EBT

CHARTERED ACCOUNTANTS

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2015

ASSETS

ASSETS		
	2015	2014
CURRENT ASSETS		
Cash and cash equivalents (Note 2)	\$ 220,03	2 0 160 222
Marketable securities (Note 3)	\$ 220,03 10,878,02	
Accounts receivable	10,878,02	, , , , , , , , , , , , , , , , , , , ,
Prepaid expenses (Note 4)	1,85	
GST receivable	3,90	,
	11,104,31	
EQUIPMENT (Note 5)	8,48	, , , , , , , , , , , , , , , , , , , ,
OTHER ASSETS (Note 6)	25,00	,
	\$ 11,137,79	
	Ψ 11,137,77	Φ 10,113,071
LIABILITIES		
CURRENT LIABILITIES		
Accounts payable and accrued liabilities	\$ 11,44	8 \$ 10,998
Deferred contributions (Note 7)	90,93:	
Grants payable	18,31	,
	120,694	112,866
MANAGED FUNDS (Note 8)	509,13	
ANNIVERSARY GRANT PAYABLE (Note 9)	39,168	,
	668,993	
FUND BALANCES		
SMART & CARING COMMUNITY ENDOWMENT FUND	4,896,527	4,590,836
DESIGNATED ENDOWMENT FUND	4,023,473	
OPERATING ENDOWMENT FUND	1,512,737	2 10 2 1000 100
FLOW THROUGH FUND	1,312,73	
ADMINISTRATIVE FUND		
TANK TO THE POPULATION OF THE	21,309	
	10,468,805	
	\$ 11,137,798	\$ 10,115,674

On behalf of the Board

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COMMUNITY FOUNDATION OF MEDICINE HAT AND SOUTHEASTERN ALBERTA

STATEMENT OF OPERATIONS

	Smart & Caring				Admini		
	ıt v	Designated Endowment Fund	Operating Endowment Fund	Flow- Through Fund	strative Fund	F	2014
				nun 1	(Schedule 1)	10141	Lotal
Revenue							
Investments and interest	\$ 365,291 \$	\$ 281,590 \$	\$ 111,353 \$	582	· ·	\$ 758 816 \$ 541 783	\$ 541 783
Grants, donations &						0,000	741,700
administrative charges	I	1	1	22,492	223,578	246,070	600,867
	365,291	281,590	111,353	23.074	223 578	1 004 886	1 142 650
				10,01	117,010	1,004,000	1,142,030
Expenses							
Operating	ı	1	1	77	239,905	239.982	356 004
Administrative charges	47,708	37,325	14,562	ı	` 1	99,595	88 904
Grants	198,537	136,043	53,991	14,080	ı	402.651	616 969
Investment fees	24,028	19,252	7,438	` '	1	50,718	46.268
	270,273	192,620	75,991	14,157	239,905	792,946	1,108,145
Undistributed income (loss)	95.018	88 970	698 38	8 017	(700)	0110	
		017,00	200,00	0,911	(10,527)	211,940	34,505
Unrealized gains (losses)	140,040	108,134	43,264	1	1	291,438	873,308
Increase (decrease) in				b			
indictable in come		1					
andistributed income	\$ 235,058 \$	235,058 \$ 197,104 \$	78,626 \$	8,917 \$		(16,327) \$ 503,378 \$ 907,813	\$ 907,813

STATEMENT OF CHANGES IN UNDISTRIBUTED INCOME AND FUND BALANCES

	Smart						
	& Caring Community Endowment Fund	Designated Endowment Fund	Operating Endowment Fund	Flow- Through	Admini- strative	E	2014
			nun x	Lana	rana	Lotal	Total
Capital, beginning of year	\$3,939,740	\$3,035,466	\$3,939,740 \$3,035,466 \$1,301,231 \$	↔	1	\$8,276,437 \$7,592,999	\$7,592,999
Donations	70,633	327,936	29,795	ı	1	428,364	485,067
Fund Transfers	1	1	į	r		1	1
Transfer in of Preservation of Capital	88,685	74,378	29,434	,	1	192,497	198,371
Capital, end of year	4,099,058	3,437,780	1,360,460	1	1	8,897,298	8.276.437
Undistributed income (loss), beginning of year	651,096	462.967	103 085	C N S	363 62	10000	
Increase (decrease) in undistributed				7,0,0	000,70	7,030 1,200,026	551,184
income	235,058	197,104	78,626	8,917	(16,327)	503,378	907,813
Transfer out of Preservation of Capital	(88,685)	(74,378)	(29,434)	1	ī	(192,497)	(198,371)
Undistributed income (loss), end of year	797,469	585,693	152,277	14,759	21,309	1,571,507	1,260,626
Fund Balances, end of year	\$4,896,527 \$4,023,473 \$1,512,737	\$4,023,473	\$1,512,737 \$	14,759 \$	21,309	\$10,468,805 \$9,537,063	39,537,063

STATEMENT OF CASH FLOWS

		2015		2014
OPERATING ACTIVITIES				
Increase of undistributed over income	\$	503,378	\$	907,813
Adjustments for	4	203,370	Ψ	707,013
Amortization		3,366		3,244
Unrealized (gains) losses		(291,437)		(873,308)
CI .		215,307		37,749
Changes in non-cash working capital				
Accounts receivable		(500)		1,000
Prepaid expenses		3,593		2,129
GST receivable		29		(508)
Accounts payable and accrued liabilities		450		1
Deferred contributions		(290)		25,896
Grants payable		7,668		4,426
		226,257		70,693
INVESTING ACTIVITIES				
Proceeds on disposal of marketable securities				
Purchase of marketable securities		219,745		109,927
1 drendse of marketable securities		(905,220)		(886,031)
		(685,475)		(776,104)
		(====, ., =)		(770,101)
FINANCING ACTIVITIES				
Managed funds		74,014		135,837
Anniversary grant payable		8,540		30,628
Capital donations received		428,364		485,067
		510,918		651,532
INCREASE (DECREASE) IN CASH		51.700		(50.000
CASII		51,700		(53,879)
CASH, beginning of year		168,333		222,212
CASH, end of year	ø	220.022	Φ.	1.00.000
,	\$	220,033	\$	168,333

NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2015

NATURE OF BUSINESS

Community Foundation of Medicine Hat and Southeastern Alberta ("the Foundation") was enabled by the Medicine Hat Community Foundation Act, a special statute enacted by the Legislative Assembly of the Province of Alberta on June 26, 1992. The Foundation is a charitable organization registered under the Income Tax Act (Canada) and as such is exempt from income taxes and able to issue donation receipts for income tax purposes.

The Foundation assembles and administers a pool of capital, the income from which is distributed to worthy charitable and community causes as determined by its board of directors.

1. SIGNIFICANT ACCOUNTING POLICIES

The organization applies the Canadian accounting standards for not-for-profit organizations.

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include balances with banks. Cash subject to restrictions that prevent its use for current purposes is included in restricted cash.

MARKETABLE SECURITIES

Marketable securities, as described in Note 3, are valued at fair market value, as determined by the independent investment firm that holds the marketable securities.

BEQUESTS AND OTHER DONATIONS

Bequests and other donations are recorded when they become receivable.

GRANT EXPENSES

Grant expenses are recorded in the year approved.

CONTRIBUTED MATERIALS AND SERVICES

Contributed materials and services are recognized in the financial statements when their fair value can be reasonably determined and they are used in the normal course of the Foundation's operations and would otherwise have been purchased.

NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2015

1. SIGNIFICANT ACCOUNTING POLICIES, continued

FUND ACCOUNTING

As donors have provided amounts for special purposes, the Statement of Changes in Undistributed Income and Fund Balances and Statement of Operations have been presented in a manner which segregates the Smart & Caring Community Endowment Fund (unrestricted) from the Designated Endowment Fund (for special purposes), the Operating Endowment Fund (to aid in the administrative expenses), the Flow Through Fund (third-party donations directed through the Foundation) and the Administrative Fund (for administrative expenses).

The revenues and expenses related to the collection of unrestricted donations and fundraising activities are reported in the Smart & Caring Community Endowment Fund. The income earned by this fund is to be distributed as determined by the Board of Directors.

The Designated Endowment Fund, Operating Endowment Fund, Flow-Through Fund, and Administrative Funds report amounts for which the use is restricted by the donors and related investment income on the fund balances.

The Designated Endowment Fund reports resources contributed to the Foundation with the stipulation that the capital amount be permanently retained. Grants are distributed for designated purposes from the income earned.

The Operating Endowment Fund reports resources contributed to the Foundation with the stipulation that the capital amount be preserved to fund administrative expenses.

The Flow-Through Fund reports resources contributed to the Foundation with the stipulation that the entire capital amount be paid to another charitable organization.

The Administrative Fund reports resources contributed to the Foundation with the stipulation that the capital amount be used to directly fund administrative expenses. Revenue and expenditures for operations of the organization and for maintenance of the common elements are reported in the Statement of Operations.

NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2015

1. SIGNIFICANT ACCOUNTING POLICIES, continued

REVENUE RECOGNITION

The Foundation follows the deferral method of accounting for contributions which includes grants and donations.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Endowment contributions are recognized as direct increases in net assets.

Investments and interest includes dividends and interest income which are recognized when earned. Unrealized gains and losses are recognized at the end of each month, based on fair market value.

EQUIPMENT

Equipment is recorded at cost. The organization provides for amortization using the following methods at rates designed to amortize the cost of the equipment over its estimated useful life. One half of the year's amortization is recorded in the year of acquisition. No amortization is recorded in the year of disposal. The annual amortization rates and methods are as follows:

Furniture and fixtures Computer equipment and software

20% Declining balance 30-100% Declining balance

Amortization of leasehold improvements is recorded over the remaining term of the lease plus the first renewal option.

MEASUREMENT UNCERTAINTY

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reported period. These estimates and assumptions are reviewed periodically and, as adjustments become necessary they are reported in earnings in the periods in which they become known. Estimates are used when accounting for certain items such as the useful life of equipment.

NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2015

1. SIGNIFICANT ACCOUNTING POLICIES, continued

FINANCIAL INSTRUMENTS

(i) Measurement of financial instruments

A financial instrument is a contractual obligation. The Foundation initially measures its financial assets and financial liabilities at fair value adjusted by, in the case of a financial instrument that will not be measured subsequently at fair value, the amount of transaction costs directly attributable to the instrument. Amounts due to and from related parties are measured at the exchange amount, being the amount agreed upon by the related parties.

The organization subsequently measures its financial assets and financial liabilities at amortized cost, except for equity securities quoted in an active market, which are subsequently measured at fair value. Forward exchange contracts and interest rate swaps that are not hedging items are measured at fair value. Changes in fair value are recognized in the increase (decrease) in undistributed income over expenditures.

Financial assets measured at amortized cost include cash and cash equivalents, accounts receivable and GST receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities, grants payable and managed funds.

Financial assets measured at fair value include marketable securities.

(ii) Impairment

Financial assets measured at amortized cost are tested for impairment when there are indicators of possible impairment. When a significant adverse change has occurred during the period in the expected timing or amount of future cash flows from the financial asset or group of assets, a write-down is recognized in increase (decrease) in undistributed income. The write down reflects the difference between the carrying amount and the higher of:

- the present value of the cash flows expected to be generated by the asset or group of assets;
- the amount that could be realized by selling the assets or group of assets;
- the net realizable value of any collateral held to secure repayment of the assets or group of assets.

When the events occurring after the impairment confirm that a reversal is necessary, the reversal is recognized in increase (decrease) in undistributed income up to the amount of the previously recognized impairment.

NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2015

1. SIGNIFICANT ACCOUNTING POLICIES, continued

RISK MANAGEMENT

The Foundation, as part of operations, has established avoidance of undue concentrations of risk as risk management objectives. In seeking to meet these objectives, the Foundation follows a risk management policy approved by its Board of Directors.

Credit Risk

It is management's opinion that the Foundation is not exposed to significant credit risk as the Foundation does not have customer receivables.

Market Risk

Market risk is the risk that future cash flows will fluctuate because of changes in market prices. It is comprised of three types of risk: currency risk, interest rate risk, and other price risk.

The Foundation is exposed to certain market risks including changes in pricing and limited access to foreign markets.

Currency Risk

It is management's opinion that the Foundation is not exposed to significant currency risk.

Interest Rate Risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. Changes in market interest rates may have an effect on the cash flow associated with some financial assets and liabilities, known as cash flow risk, and on the fair value of other financial assets and liabilities, known as price risk. In seeking to minimize the risks from interest rate fluctuations, the Foundation manages exposure through its normal operating and financing activities.

Liquidity Risk

Liquidity risk is the risk the Foundation will encounter difficulty meeting obligations associated with financial liabilities. The Foundation's current liquidity risk is low; however, the Foundation currently relies in part on future donations and grants to fund its operations.

IMPAIRMENT OF LONG-LIVED ASSETS

The organization tests for impairment whenever events or changes in circumstances indicate that the carrying amount of the assets may not be recoverable. Recoverability is assessed by comparing the carrying amount to the projected undiscounted future net cash flows the long-lived assets are expected to generate through their direct use and eventual disposition. When a test for impairment indicates that the carrying amount of an asset is not recoverable, an impairment loss is recognized to the extent carrying value exceeds its fair value.

NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2015

2. CASH AND CASH EQUIVALENTS

Included in cash is \$2,677 (2014 - \$2,725) received from the Government of Alberta under the Alberta Nonprofit/Voluntary Sector Initiative (ANVSI) which is to be disbursed by the Foundation in accordance with their agreement.

	 2015	 2014
Cash Restricted cash - ANVSI	\$ 217,356 2,677	\$ 165,608 2,725
	\$ 220,033	\$ 168,333

3. MARKETABLE SECURITIES

	2015 Market	2015 Cost	2014 Market	2014 Cost
Mutual funds	\$ 10,878,023	\$ 8,760,001	\$ 9,901,112	\$ 8,088,958

4. PREPAID EXPENSES

	2	015	2014
Prepaid management fees Other prepaids	\$	1,634 223	\$ 5,288 162
	\$	1,857	\$ 5,450

NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2015

5. EQUIPMENT

	 Cost	 cumulated ortization	2015 Net	2014 Net
Furniture and fixtures Computer equipment and	\$ 20,629	\$ 20,021	\$ 608	\$ 760
software Leasehold improvements	13,735 11,278	11,499 5,639	2,236 5,639	3,194 7,894
	\$ 45,642	\$ 37,159	\$ 8,483	\$ 11,848

6. OTHER ASSETS

In a prior year, the Foundation became the beneficiary of a charitable remainder trust in the amount of \$25,000. At the date of funding of the trust, it was valued at \$12,497. At June 30, 2015 it is actuarially valued at \$25,000 (2014 - \$25,000) and has been recorded in the financial statements as a Smart & Caring Community Endowment Fund.

7. DEFERRED CONTRIBUTIONS

	2015	2014
Women's Shelter YMCA Government of Alberta (E-CAP)	\$ - - 90,935	\$ 3,000 4,500 83,725
	\$ 90,935	\$ 91,225

NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2015

8. MANAGED FUNDS

The managed funds are not included in the fund balances of the Foundation as they are funds being held for other organizations. Capital and related income (losses) generated from the investment of these funds are to be distributed in accordance with other organizations directives. The ANVSI funds are held as cash to be distributed in the future in accordance with the related agreement. The receipts and disbursement of these funds are not reflected in the statement of operations and changes in undistributed income and fund balances.

	2015	2014
Opening balance Funding additions Disbursements	\$ 435,117 79,574 (5,560)	\$ 299,280 141,285 (5,448)
	\$ 509,131	\$ 435,117
	2015	2014
ANVSI Big Brothers Big Sisters of Medicine Hat Brooks Public Library Legacy Fund Medicine Hat Catholic Education Foundation Save Old Souls St. John's Presbyterian Church	\$ 39,204 43,126 37,364 23,791 109,826 69,001 186,819	\$ 39,090 - 38,881 26,784 108,257 63,224 158,881
	\$ 509,131	\$ 435,117

9. ANNIVERSARY GRANT PAYABLE

This amount represents grant payables to be paid out in 2017, the organization's 25th anniversary.

10. PRESERVATION OF CAPITAL ADJUSTMENT

As part of its function in administering its funds, the Foundation reinvests a portion of the net increase in the value of the investments into the capital funds in order to preserve their intended value and mitigate the effects of inflation. Preservation of capital is only undertaken in those years when investment returns exceed the amounts required for the disbursement of grants and to cover a portion of the administration costs. During 2015 \$192,498 (2014 - \$198,372) was reinvested into the funds as a preservation of capital adjustment.

NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2015

11. ADMINISTRATIVE CHARGES

As part of its operations, the Foundation calculates a fee to the endowment funds based on 1.0% (2014 - 1.0%) of the investments held for each fund, calculated quarterly. The corresponding revenue is recorded in grants, donations and administrative charges. Administrative charges for 2015 were \$99,596 (2014 - \$88,904).

12. RELATED PARTY TRANSACTIONS

The following donations were made by directors and staff:

	2015	2014
Donations by directors: Operating Fund Smart & Caring Community Fund Designated Fund Other Income Flow-Through Fund	\$ 12,500 6,000 1,000 765	\$ 1,000 2,500 100 - 700
	\$ 20,265	\$ 4,300
Donations by staff members: Other Income E-CAP Sponsorship Designated Fund Operating fund	\$ 1,515 350 30	\$ - - 130 3,350
	\$ 1,895	\$ 3,480

The donations were conducted in the normal course of operations and were measured at the exchange value, which is the amount of consideration established and agreed to by the related parties.

NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2015

13. CHARITABLE FUNDRAISING ACT OF ALBERTA

As required under Section 7(2) of the Regulations of the Charitable Fund-raising Act of Alberta, the Foundation discloses that the service costs incurred for the purposes of soliciting contributions were nil (2014 - nil). Total amount paid as remuneration to employees whose principle duties involve fundraising was nil (2014 - nil).

No single disposition of contributions equalled or exceeded 10% of the gross contributions for the 12 month period ended June 30th, 2015. (2014 – No single disposition of contributions equalled or exceeded 10% of the gross contributions).

14. COMPARATIVE FIGURES

The financial statements have been reclassified, where applicable, to conform to the presentation used in the current year. The changes do not affect prior year earnings.

SCHEDULE OF ADMINISTRATIVE FUND

		2015		2014
REVENUE				
Grants, donations and administrative charges	\$	183,848	\$	217,700
	Ψ	103,040	φ	217,700
EXPENSES				
Advertising and promotion		6,620		10,714
Amortization		1,110		988
Design and printing		1,736		-
Dues and memberships		3,727		3,427
Insurance		2,535		2,514
Interest and bank charges		(211)		154
Office		6,425		6,374
Office rent		4,658		
Postage		2,333		5,323
Professional fees		12,254		2,411
Salaries and benefits		118,315		11,275
Special events		12,799		127,143
Telephone				10,199
Travel and seminars		5,681		1,971
Utilities		13,798		4,217
		1,053		1,489
		192,833		188,199
		(8,985)		29,501
OTHER				
E-Cap Program (Schedule 2)				
Legacy Partnership Program (Schedule 3)		- (15 (55)		-
Vital Signs Program (Schedule 4)		(15,675)		(15,425)
·		8,333		1,826
		(7,342)		(13,599)
NCREASE (DECREASE) IN UNDISTRIBUTED INCOME	\$	(16,327)	\$	15,902

SCHEDULE OF E-CAP Program

	2015	2014
REVENUE	\$ 78,626	\$ 114,453
EXPENDITURES		
Amortization Evaluation NWT conference speakers Office Office rent and parking RAK printing and promotions Repairs and maintenance	2,255 3,568 - 1,470 - 12,053	2,254 3,740 30,000 7,388 225 6,581
Travel and meetings Wages and salaries Website development	804 53,688 4,788	3,075 2,077 53,736 5,377
	78,626	114,453
INCREASE OF UNDISTRIBUTED OVER INCOME	\$ -	\$ -

SCHEDULE OF LEGACY PARTNERSHIP PROGRAM FOR THE YEAR ENDED JUNE 30, 2015

	2015		2014	
REVENUE	\$ 12,000	\$	12,280	
EXPENSES				
Contract expenses Special events	27,675		27,675 30	
	27,675		27,705	
DECREASE OF UNDISTRIBUTED OVER INCOME	\$ (15,675)	\$	(15,425)	

SCHEDULE OF VITAL SIGNS PROGRAM FOR THE YEAR ENDED JUNE 30, 2015

	2015		2014	
REVENUE	\$	27,730	\$ 27,473	
EXPENSES				
Contract expenses Design and printing		4,300 7,459	11,900 7,724	
Office Postage		2,843 2,050	2,685	
Special events		2,745	1,255 2,083	
		19,397	25,647	
INCREASE OF UNDISTRIBUTED INCOME	\$	8,333	\$ 1,826	